

Position Title: Audio/Visual Coordinator – Loudoun Campus
FLSA Status: Non-Exempt, Part-time (Sunday mornings required)
Supervisory: No
Reports to: Loudoun Campus Pastor

Summary Description

The primary purpose of this position is to oversee the utilization of Audio/Visual technologies (A/V) at Restoration Church – Loudoun Campus (Restoration). This position will be responsible for making sure that the Equipment arrives and is up and running each Sunday morning. The A/V Coordinator will relieve the Pastor of all administrative burdens associated with A/V technologies at the Loudoun Campus.

Duties

Drive the Restoration truck as needed to Mercer Middle School each Sunday, unload the equipment and set it up at the middle school.

Oversee all A/V needs during the Sunday morning worship service.

Post video and audio versions of the message on the appropriate media, including iTunes, Vimeo and/or YouTube.

Train other volunteers to help run the sound board.

Work with the worship leader to do sound checks on Sunday morning.

Oversee the up-keep, maintenance, and upgrading of A/V equipment when needed.

Support other events such as Christmas Eve and special services.

Perform other duties as assigned.

Qualifications

Two or more years' experience as an Audio/Visual technician and video producer.

Thorough knowledge of and developed skill in working with A/V systems, including equipment, live mixing, recording, installation and maintenance.

Superior customer service orientation, including the ability to interact with congregation and staff in non-technical, clear terms.

Ability to adapt to changes in technology.

Ability to work in a team setting.