

Position Title: Special Needs Ministry Coordinator

FSLA Status: Exempt, Part Time

Supervisory: No

Reports to: Director of Grow Ministries

Summary Description

The primary purpose of this position is to provide leadership and development of a special needs ministry within Floris UMC. This person will provide direction and development of special needs awareness and inclusion across the various ministries within Floris. They will collaborate with other ministry leads to help define programmatic and volunteer requirements as well as partnering with care givers to provide discipleship opportunities.

Responsibilities

Help Floris to develop a larger vision of special needs ministry that moves us closer to a church for ALL people.

Collaborate with ministry leaders to develop strategies with individual ministries to become aware of ways in which each ministry can engage those with special needs.

Develop the specific volunteer requirements and provide training for all volunteers across the ministry area.

Develop policy for the implementation and coordination of the ministry in the church.

Provide development of requirements and oversight of Sunday morning programming including volunteer recruitment and training for Children's and Student Ministries. Coordinator must be available and present on Sunday mornings.

Assist with the development of curriculum and inclusion opportunities that are engaging, Christ-centered and help those with special needs to become disciples of Jesus Christ.

Manage Floris' Buddy program across all ministry areas.

Develop rules of engagement with families and care givers of those with special needs including communications, formal requirements, procedures, etc. that help and encourage them to fulfill their biblical calling to be the primary spiritual trainers of those in their care.

Collaborate and network with other special needs ministry leaders in the faith community to continue to learn and bring best practice resources for Floris' special needs ministry.

Meet with community groups to educate and inform the community about the ministry and the opportunities offered.

Qualifications

BA or equivalent; Master Degree in Special Education, Occupational Therapy, Speech and language Therapy or equivalent required.

5 + years' experience in special needs field

Calling to serve those with special needs and to help bring the Good News of Jesus Christ to this population

Excellent communications skilled required; Strong public speaking skills

Ability to manage multiple projects across multiple organizational groups in various stages of design and implementation

Experience in the recruitment and development of volunteers

Ability to work in a team setting with strong collaboration skills